



**Getting Started with
MyLiteratureLab™**
Online CourseCompass Course



INSTRUCTOR EDITION



Welcome to MyLiteratureLab and CourseCompass!

MyLiteratureLab™ offers instructors and students access to premium online content for classes. CourseCompass is easy to use, and contains powerful Blackboard™ features for teaching and learning.

We've made it easy for you to enhance your teaching with online materials!

- No one at your academic institution needs to set up or maintain CourseCompass. Yet CourseCompass is accessible day and night, on campus or off.
- Simply go online to register as an instructor, then log in and select a set of ready-made MyLiteratureLab materials to create your very own online CourseCompass course.
- You can customize this course as little or as much as you like. Either way, you will be providing your students with an engaging learning experience in their course of study.
- When you are ready to teach with your online course, you make it available for student enrollment by clicking the Adopt button. Students can then use a similar MyLiteratureLab student starter kit (available bundled with purchase of their new textbook) to register and enroll in your online course.

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Getting Started with MyLiteratureLab and CourseCompass

What do I need? To use MyLiteratureLab with CourseCompass, you and your students will need a computer with an Internet connection and a web browser, such as Microsoft® Internet Explorer® or Netscape® Navigator.

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Step 1. Registering for MyLiteratureLab and CourseCompass

 **Note** You need to register as a CourseCompass instructor only once, although each time you want to use CourseCompass you must log in.


To register:

1. Go to www.myliteraturelab.com and click the **Register** button for instructors.

 **Note** Students also register for your MyLiteratureLab CourseCompass course by going to www.myliteraturelab.com.


2. Select **Register for MyLiteratureLab in CourseCompass**.
3. Follow the on-screen instructions to complete registration. When asked for an access code, enter the instructor code provided on the first page of this guide.

If you need help during registration, click the [Need help?](#) link.

 **Tip** By registering for MyLiteratureLab/CourseCompass, you will receive access to additional online products, such as Research Navigator and the English Tutor Center.

Step 2. Logging into CourseCompass

Once you have registered, you can log in:


1. Click the  button on the Confirmation & Summary page (only available at the end of registration).

OR

From now on, go to www.myliteraturelab.com* and click the **Log In** button for instructors and select **Log In to MyLiteratureLab in CourseCompass**.

*You can add this location as a favorite or bookmark to your browser, making it easier for you to return to. You and your students can also log in from www.coursecompass.com.

2. On the CourseCompass Log In page that appears, type in the login name and password that you created during registration and click the **Log In** button.

 **Tip** If you ever forget your login name and password, you can click the [Forgot your login name/password?](#) link on the CourseCompass Log In page.


 **Note** Students log into your MyLiteratureLab CourseCompass course by going to www.myliteraturelab.com.

Step 3. Creating your MyLiteratureLab course


To create a MyLiteratureLab course in CourseCompass, you need to select course materials and specify some information for the course.

To select your set of MyLiteratureLab online course materials:

1. From the My CourseCompass page, click the **Create or Copy a Course** button.
2. Search for the MyLiteratureLab course materials. (You can also browse by discipline to generate a list of available courses.)
3. On the Browse Course Materials page, locate the MyLiteratureLab course you will use and click **Select Course Material** to create your personal MyLiteratureLab online course.


 **Note** *More than one set of online course materials may be available for MyLiteratureLab. Be sure the materials you select are for the version of MyLiteratureLab you wish to use.*

4. On the Enter Course Information page, make note of the **Course ID** provided. You need to give this course ID to your students so they can register and enroll in your course. (The course ID will also be emailed to you when the course is ready.)
5. Enter a course name (e.g., Literature 101), course description and adjust the course end date if you wish. The course end date dictates how long your students will be able to access your course.

 **Tip** *You may want to set the course end date a month or so after the last day of class to give students time to complete make-up work. You can modify your course end date at any time by clicking the Courses tab, clicking the Course Settings button next to your course, and clicking Course Dates.*

6. Click **Submit** to create your course.

CourseCompass displays a message that it is creating your course. Depending on the complexity of course materials that you choose, this time can vary from a few minutes to a business day.

 **Tip** *You do not need to stay connected to the Internet while CourseCompass creates your course.*

7. Click the **Log Out Now** button to exit CourseCompass, or click the **Explore CourseCompass** button to continue in CourseCompass.

When CourseCompass finishes creating your course, you will receive an email message. When you next log into CourseCompass, your course name appears under *Courses you are previewing* on the My CourseCompass page.

Step 4. Enabling students to access your course

To enable students to register and enroll in your online course you must:

- **Adopt the course.** To adopt a course, click the **Adopt** button next to the course name on the My CourseCompass page. After you adopt the course, its course name appears under *Courses you are teaching* on the My CourseCompass page. You can continue adding to or

changing your course—for example, adding assignments or changing quiz availability—even after you adopt the course.


- **Give the course ID to your students.** When you create your course, CourseCompass assigns it a unique course ID, consisting of your last name and a series of numbers (e.g., Lee21754).


You need to communicate this course ID to the students in your class so they can register and enroll in your course. Your course ID was sent to you in the notification email you received when your course was created. You can also locate your course ID by logging into CourseCompass and clicking the Courses tab.

- **Order MyLiteratureLab Student Starter Kits.** The *MyLiteratureLab Student Starter Kit* includes an access code that is required for student registration. You have two options for ordering student starter kits:

- **Bundle** (textbook + starter kit): This option is the best value for your students. It includes a new textbook packaged with the MyLiteratureLab Student Starter Kit at no additional cost over the price of the book.
- **Standalone** (starter kit only): This option is available for students who need to purchase access to MyLiteratureLab separately from their textbook.

The **student starter kit** consists of a card with registration instructions and a pull-tab revealing a student access code. This code can only be used by one student.

 **For more information** about bookstore ordering, click the Getting Started tab on the CourseCompass website at www.coursecompass.com.

 **Note** *Students who do not have a starter kit with an access code can still register and enroll in your MyLiteratureLab course using a credit card. From www.myliteraturelab.com, they can click the **Register** button for students and follow the on-screen instructions to purchase access online.*

To find the ISBN for the textbook bundle or standalone starter kit you wish to order, visit www.myliteraturelab.com/ and click **Books with MyLiteratureLab** or contact your Allyn & Bacon/Longman sales representative. You can look up your local representative by going to www.ablongman.com and clicking the Instructor Support tab.

Working inCourseCompass!

After you register and create a course using available course materials, you can get a bit more acquainted with CourseCompass features. If you are ever unsure of how to proceed, see “For more information” on page 10.

For this information	See page
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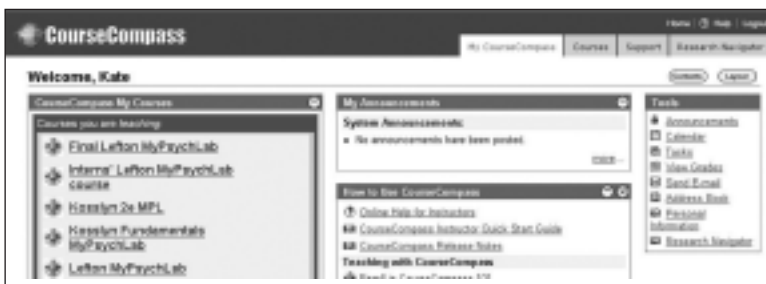
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Opening your course and checking its contents

Once you log into CourseCompass, you can open your course and start setting it up to reflect your teaching preferences, known as **customizing** your course.

If you are new to online course management systems such as CourseCompass and are cautious about making changes to your course, that’s okay. The course is a complete course, even if you don’t make any changes to it. To determine if you want to customize your course, you need to open it and examine its contents.


To open your course and view its available contents:



Click here to open your course.

1. Log into CourseCompass from www.myliteraturelab.com (or www.coursecompass.com).

2. From the My CourseCompass page, click the name of the course you want to open.
3. To explore course contents and features for this course, click any of the navigation buttons on the left.

Note Some preloaded tests in your course may be set to be taken by students only once. For information on previewing and modifying assessments (including setting availability and the number of attempts allowed), click  **Help** at the top right to access *Instructor Help*.

Note Some MyLiteratureLab course resources may require a plug-in or player to view content in your web browser. To determine what plug-ins you need to install, go to the Announcements page of your course and click the *Browser Tuneup* link.

Accessing the Control Panel

As an instructor, most of the tasks that you complete while setting up and managing your online courses are initiated from the Control Panel, which you can access from any content page in your course. CourseCompass pages that you access from the Control Panel are visible only to you, not to students.

To access the Control Panel for an individual course:



1. From the My CourseCompass page, click the course name.
2. Click the **Control Panel** button on the lower left.

The Control Panel opens.




From the Control Panel, you can access the course gradebook, add a course syllabus, create course assignments, attach documents, make certain content available or unavailable to students, and more. To get a glimpse of MyLiteratureLab course content that you may want to modify, click any of the following Control Panel links:

- [Assessment/Test Manager](#), to preview tests associated with your online course and to modify, import, export, or remove assessments.

 **For more information** on assessing student work in your course, click  **Help** at the top right to access *Instructor Help*.

- [Announcements](#), to add course announcements to be viewed by your students.
- Any other content in the course that you choose to modify.

 **Note** Should you choose not to customize any of the features of the MyLiteratureLab course, your students will still have access to rich online content.

Using the Online Gradebook

As students enroll in your course, their names are automatically added to the online CourseCompass gradebook. You won't have to do any setup work to create the online gradebook for your course.

As your course progresses, CourseCompass automatically scores and posts student grades associated with assessment questions that have defined answers, such as True/False and Multiple Choice tests.

You can manually enter grades for assessments that CourseCompass cannot automatically score, such as Short Answer/Essay questions, on the Spreadsheet View page of the online gradebook. You can also manually enter scores for grades associated with work completed outside CourseCompass.

Logging out of CourseCompass


Click **Logout** to end your CourseCompass session



When you are done working in CourseCompass you should end your session.

To log out of CourseCompass:

- Click **Log out** at the top right of the page.

 **Note** Avoid just closing the browser window (especially if you share a computer) as this may not end your CourseCompass session.

For more information

You can consult any of the following resources:

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Get guidance for common tasks by using "How Do I?".....	10
Print the instructor guide.....	11
Check out these websites.....	11
Contact Product Support.....	12


Search the online Help

Online Help is just a click away. This is the most comprehensive resource for CourseCompass information.

➤ Click  **Help** at the top right of any CourseCompass page.

Click here anytime for help



 **Note** Similarly, students can access their own version of online Help topics by clicking the Help icon at the top of any CourseCompass page.

To search on a particular topic, click **Index**, then either enter your keyword or scroll to select a topic from the list of available entries.


Get guidance for common tasks by using "How Do I?"

If you have a question on a common CourseCompass instructor task, check the topics listed in the **How Do I?** window. (You must be logged in and have created a course to view this resource.)

1. From most pages in your course, click the **How Do I?** button below the Control Panel button.


Another browser window opens, displaying links to common CourseCompass instructor tasks.

2. Click any link to display the steps for completing that task.
3. When you finish reading, close the window to return to CourseCompass and continue working.

 **Tip** Both you and your students can view a set of student How Do I? topics by clicking the How Do I? link in the Learning with CourseCompass module (instructors may need to add this module to their My CourseCompass page).


Print the instructor guide

Using Adobe® Reader®, you can download and print out the latest CourseCompass instructor guide.

 **Note** If you don't have a copy of Adobe Reader, you need to download and install this free viewer program before you can open this guide. To get Adobe Reader, go to: www.adobe.com.

To access the CourseCompass instructor guide:

- **From www.coursecompass.com:**
Click the Support tab, then click the link for the [Instructor Quick Start Guide](#). (You can also access the CourseCompass Student Quick Start Guide from here.)
- **From within CourseCompass on the My CourseCompass page:**
Click the link for the [Instructor Quick Start Guide](#).

 **Note** Both instructors and students can access a MyLiteratureLab student guide by clicking the [User's Guide](#) link at www.myliteraturelab.com.

Check out these websites

- <http://www.myliteraturelab.com>
To learn more about MyLiteratureLab, including site requirements and an online tour.
- <http://www.coursecompass.com>
For new feature, FAQ, and support information, as well as an instructional online tour.

Contact Product Support

The CourseCompass Product Support Team is available weekdays from 9 AM to 6 PM, Eastern time (U.S. and Canada).

Instructors can contact Product Support by:

- Clicking the Product Support form link on the Support page or in the Support module on the My CourseCompass page
- Calling 1-800-677-6337



Welcome to MyLiteratureLab!

Created by literature instructors for composition instructors and their students, MyLiteratureLab offers the best multimedia resources for composition in one easy-to use place. Students will find online animated lectures, interactive readings, and a wide array of writing and research tools. MyLiteratureLab is an incredible value for your students—pre-paid access comes with the purchase of a new, participating literature textbook.

MyLiteratureLab is appropriate for any literature course where you want to give your students additional resources and/or want to do online peer and instructor review of papers.

MyLiteratureLab was created in order to help students save time and succeed in the classroom. The collection of resources in MyLiteratureLab is designed for students to hone their skills on their own or in conjunction with your assignments.

MyLiteratureLab saves instructors time. MyLiteratureLab is a turn-key solution. You can spend as much or as little time as you would like setting up your MyLiteratureLab course. Our content is pre-loaded, fully customizable and ready to use in as little as five minutes. If you can send an email with an attachment, you possess the skill set to custom-tailor MyLiteratureLab to fit your course.

MyLiteratureLab is powered by CourseCompass™, Pearson Education's course management platform.

Getting Started

Once you have registered in CourseCompass and created your MyLiteratureLab course, you are ready to begin exploring what MyLiteratureLab offers you and your students!

Plug-Ins for Multimedia

MyLiteratureLab requires users to undergo a one-time-only software installation process. The Announcements page features the *MyLiteratureLab Browser Tuneup* which will walk you through the software required to successfully view MyLiteratureLab.



NOTE: You must install all plug-ins before exploring your MyLiteratureLab course.

Navigation

Navigation within your MyLiteratureLab course is easy. Use the buttons on the left side of your screen to access the content. *The Control Panel* button is an instructor-only tool that allows you to customize (add, delete, modify and manipulate) the pre-loaded course content.

MyLiteratureLab Resources

Literary Elements

This section offers you helpful resources to strengthen and improve your knowledge of literary elements and how to apply them to a work of literature.

Diagnostics

Two diagnostic tests of 20 questions each measure your knowledge of literary elements and critical terms. After taking one of the tests, visit the Glossary of Literary and Critical Terms to learn about terms you are unsure of or do not know.

Diagnostic 1

This activity contains 20 questions.

1. refers to the process of analyzing rhetorical patterns, theme and line numbers in poetry.

2. What kind of irony is described here: a discrepancy between what a character says and what the character believes to be true, or when a character says the opposite of what he or she means?

- Verbal or rhetorical irony
- Romantic irony
- Dramatic irony
- Structural irony

3. An narrator can move freely between any number of characters and has a complete understanding of all characters, events, and situations.

4. is the term used to describe the author's choice of words in a literary work or a performer's manner or style of speaking.

5. Setting refers to

Glossary of Literary and Critical Terms

The Glossary provides definitions and explanations of key literary and critical terms to help you appreciate, interpret, and write about literature.

Glossary of Literary and Critical Terms

Use the Glossary of Literary and Critical Terms to review the definitions of over 200 literary and critical terms. Click the letters below to access the corresponding glossary entries. If you would like to open a PDF in Adobe Reader of the entire glossary that you may print for review, click here. If you do not have the Adobe Reader, go to the Resource Tools to Download it. For more details on Adobe Reader, see the Literature Theatre and History Charts in the Writing and Research section.

Click on the letters to view the glossary entries.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

A

Abstract is a summary of a piece of written work or its language that conveys ideas or general qualities of people or things. Abstract is the opposite of concrete, which conveys specific information about a particular person or thing. Abstract writing lacks vivid or precise detail, whereas concrete writing possesses specific detail.

Act the major division in a play or dramatic work. An act has one or more scenes.

Aestheticism (aesthetic movement) refers to a movement in late nineteenth-century Europe centered on a belief in "art for art's sake." Rooted in the ideas of Thomas Carlyle, Schopenhauer, Wagner, Mallarmé and others, aestheticism believed that art need not, indeed should not, serve a moral or didactic purpose. Art's value was its beauty. The ideas of aestheticism came to England through writers such as Walter Pater and later influenced writers such as Wilde and Oscar Wilde who were connected with the Decadence movement. For major writers and works in this area, see the Literary History Chart.

Aesthetics the study of beauty in both nature and art. Aesthetics addresses philosophical questions about the nature of beauty, psychological questions about the effects of beauty and theoretical issues related to taste and perception of beauty.

Affective Fallacy A term first used by William K. Wimsatt and Monroe C. Beardsley for the practice of basing literary interpretation upon the psychological response of readers, or upon the effect a particular work has on readers. Wimsatt and Beardsley believed affective fallacy to be flawed and this is one of the major ideas within New Criticism. Reader Response criticism has also questioned the notion of the affective fallacy. See also Intentional Fallacy.

Age of Johnson see Age of Sensibility

Age of Sensibility A period of British literature spanning the years 1744-1795, 1789 and 1799 are alternate dates. This period is sometimes referred to as the Age of Johnson because of Samuel Johnson's considerable influence upon literature. The characteristics of the Age of Johnson are this period with the end of the neo-classical period, whereas the Age of Sensibility anticipates the Romantic period. In contrast to the Augustan era, the Age of Sensibility focused upon nature, feeling, imagination, and some times the sublime. New critical attributes and new theories of literature emerged; the novel became an increasingly popular and prevalent form. For major writers and works in this area, see the Literary



Interactive Readings

Organized by literary element, the Interactive Readings include a collection of short stories, poems, and scenes from plays that show you how to apply the literary elements. Click on the highlighted text within each selection to study the elements and answer questions about using the elements.

"Sonnet 73" by William Shakespeare

Roll over the text that appears in red. After you are finished, close this window to respond to the Questions for Thinking and Writing.

That time of year thou may'st in me behold
 When yellow leaves, or none, or few, do hang
 Upon those boughs which shake against the cold,
 Bare ruin'd choirs (1) where late the sweet birds sang.
 In me thou see'st the twilight of such day
 As after sunset fadeth in the west,
 Which by-and-by black night doth take away,
 Death's second self that seals up all in rest,
 In me thou see'st the glowing of such fire
 That on the ashes of his youth doth lie,
 As the deathbed whereon it must expire,
 Consumed with that which it was nourish'd by.
 This thou perceiv'st, which makes thy love more strong,
 To love that well which thou must leave ere long.

Close This Window

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Longman Lectures

Concise ten-minute audio "lectures" from a roster of our esteemed authors (some of whom are published poets) help you connect with the passion that literature brings to life. The lectures begin with a reading from a poem or especially meaningful passages from fiction and drama followed by insights and suggestions on how to approach interpreting the work's meaning. Cultural and historical contexts provide springboards for research. Each segment of the lecture is supported with writing and critical thinking prompts to reinforce and extend the lecture's content.

AUTHOR: William Butler Yeats
 WORK: The Lake Isle of Innisfree

Poetry

1. READING

2. INTERPRETING
 3. WRITING

10:00



From Idea to Writing

From Idea to Writing facilitates effective writing by providing useful information on both the writing process and writing about literature, including such key topics as invention, planning, strategies for organizing, drafting, and revising.



Writing the Research Paper

Writing the Research Paper offers comprehensive instruction for writing research papers including finding a topic, evaluating sources, taking notes, tips for summarizing, developing a thesis, suggestions for organizing the paper, choosing a pattern of development, guidance for writing introductions and conclusions, and comprehensive MLA documentation.





Student Papers

Get a head start on your writing by reviewing model student papers. Integrated throughout this section, the student papers providing helpful models of a variety of critical essays and the research paper.



MLA Documentation

Comprehensive coverage of MLA Documentation provides numerous models of all types for citing a range of sources, from interviews to periodicals to electronic sources.





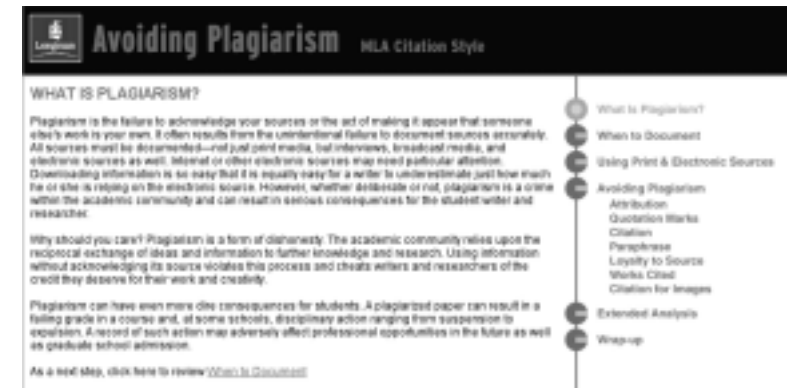
Research Navigator

Research Navigator helps you make the most efficient use of your research time by offering extensive help with the research process as well as four rich databases of credible, reliable source material. Research Navigator also contains a researched and maintained Link Library of Literature.



Avoiding Plagiarism

Avoiding Plagiarism is a set of interactive tutorials and exercises that show you how to use and document sources responsibly in both MLA and APA styles.



Exchange

Exchange is Pearson's new program that helps professors and students exchange comments on students' writing. Students can comment on each other's papers online and instructors can review and grade papers online.

Students: To get started you need to receive an Exchange Course ID from your instructor.



Tutor Center

The Tutor Center provides help using the features of this course as well as non-editing help with reviewing papers for organization, flow, argument, and consistent grammar errors.



Students and MyLiteratureLab

When you are ready to teach with your MyLiteratureLab online CourseCompass course, you must click the Adopt button next to the course name. As students enroll, their name will appear in your CourseCompass gradebook for that course.

To enroll in your MyLiteratureLab course, students register online. To complete registration, students need:

- MyLiteratureLab Student Starter Kit
- Course ID number that is generated when you created your MyLiteratureLab course. To locate the Course ID for your course, click the **Courses** tab.

Student Starter Kits are available at no additional cost when packaged with a new participating testbook; contact your local Publisher's Representative for the ordering ISBN to have the MyLiteratureLab access code packaged with your particular textbook. Alternatively, students can also purchase an access code online.

Tech Support

If you or your students need more help with your MyLiteratureLab course or its contents, please contact Tech support at 1-800-677-6337 (Monday–Friday, 9 AM to 6 PM EST, U.S.).

Additional information, and a complete user's guide is available online at <http://www.myliteraturelab.com>.

